



PLACEMENT STUDENT

The Lesbian Gay Bi Trans Youth Line (LGBT YL) provides services for youth, by youth that affirms the experiences and aspirations of lesbian, gay, bisexual, transsexual, transgender, two-spirited, queer, intersex, asexual and questioning youth in Ontario. Working within an anti-oppression and anti-racist framework, we provide leadership opportunities, outreach, confidential peer support and referrals by telephone, chat and text.

We are seeking a supportive, organized, self-reflective and collaborative student to join the Youth Line team. This position is an excellent opportunity for a student interested in community development or gaining knowledge and experience in the non-profit sector. Working alongside the Service Coordinator, the student will help in ensuring our help line service is running smoothly, assist with training new volunteers, and help develop new and existing policies and procedures for our help line service.

Responsibilities:

- Assist in the management of existing volunteers.
- Assist in 12-week new volunteer training- including assisting with facilitation where needed
- Encourage continual learning and mutual support between volunteers, including during new volunteer shadow shifts.
- Support service policy and procedure development.
- Ensure the reliable collection of service-user data.
- Support the evaluation of programs, services, and training.
- Participate in Youth Line meetings and events, as requested.
- Assist with administrative duties related to service
- Other duties as assigned.

Work environment:

- Ideal for a student available for placement 2-3 days a week
- Location: Youth Line office in central Toronto- accessible venue
- Some evening work required
- The position is supervised by the Service Coordinator alongside the Executive Director

****Please note: The LGBT Youth Line only considers applicants that identify as part of the LGBTTIQQ2SA community. Grounded in principles of Anti-Oppression, we encourage students from communities that are further marginalized including Black, Indigenous, and people of colour (BIPOC), trans-feminine people, Disabled**

people, people with experiences of migration, and people who have experienced poverty. Applicants are encouraged to self-identify in the application process, which will be kept confidential.

Please submit a statement of interest to volunteer@youthline.ca answering the following:

- Name (however you want us to refer to you)
- Placement days
- College/University
- What are you hoping to get out of your placement?
- What is your experience working with LGBTTTQQ2SI youth?
- We work within an anti-oppression and anti-racist framework. We value being non-judgemental, inclusive, committed to confidentiality, embracing diversity and collaborating. Can you tell me a bit about how those values relate to yours?

